



*** PUBLIC NOTICE ***

**NOTICE OF A CITY COUNCIL SPECIAL SESSION IMMEDIATELY FOLLOWING
A WORKSHOP SESSION
OF THE CITY OF CORINTH**

**Tuesday, August 21, 2018, 5:30 P.M.
CITY HALL - 3300 CORINTH PARKWAY**

CALL TO ORDER:

WORKSHOP BUSINESS AGENDA

1. Discuss Regular Meeting Items on Regular Session Agenda, including the consideration of closed session items as set forth in the Closed Session agenda items below.
2. Receive a report, hold a discussion, and provide staff direction on the Fiscal Year 2018-2019 Annual Program of Services and Capital Improvement Program.

ADJOURN WORKSHOP SESSION

***NOTICE IS HEREBY GIVEN** of a Regular Session of the Corinth City Council to be held at Corinth City Hall located at 3300 Corinth Parkway, Corinth, Texas. The agenda is as follows:

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE & TEXAS PLEDGE:

"Honor the Texas Flag: I pledge allegiance to thee, Texas, one state under God, one and indivisible".

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Mayor, a Councilmember, or any citizen desire discussion of any Item that Item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on the fiscal year 2018-2019 Proposed Budget for the City of Corinth Crime Control and Prevention District.

CITIZENS COMMENTS

In accordance with the Open Meetings Act, Council is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them at this time. Citizen's comments will be limited to 3 minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Please complete a Public Input form if you desire to address the City Council. All remarks and questions addressed to the Council shall be addressed to the

Council as a whole and not to any individual member thereof. Section 30.041B Code of Ordinance of the City of Corinth.

PUBLIC HEARING

2. Hold a public hearing on a proposal to consider a tax rate, which will exceed the lower of the rollback rate or the effective tax rate and will increase total tax revenues from properties on the tax roll in the preceding tax year by 9.17 percent.

COUNCIL COMMENTS & FUTURE AGENDA ITEMS

The purpose of this section is to allow each councilmember the opportunity to provide general updates and/or comments to fellow councilmembers, the public, and/or staff on any issues or future events. Also, in accordance with Section 30.085 of the Code of Ordinances, at this time, any Councilmember may direct that an item be added as a business item to any future agenda.

CLOSED SESSION

The City Council will convene in such executive or (closed session) to consider any matters regarding any of the above agenda items as well as the following matters pursuant to Chapter 551 of the Texas Government Code.

Section 551.071. (1) Private consultation with its attorney to seek advice about pending or contemplated litigation; and/or settlement offer; and/or (2) a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State of Texas clearly conflicts with chapter 551.

a. Update on MCM Contract for the Lake Sharon Roadway Extension.

Section 551.072. To deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.074. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Section 551.087. To deliberate or discuss regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

After discussion of any matters in closed session, any final action or vote taken will be in public by the City Council. City Council shall have the right at any time to seek legal advice in Closed Session from its Attorney on any agenda item, whether posted for Closed Session or not.

RECONVENE IN OPEN SESSION TO TAKE ACTION, IF NECESSARY, ON CLOSED SESSION ITEMS.

ADJOURN:

Posted this 17th day of August, 2018 at 11:30 a.m. on the bulletin board at Corinth City Hall.

Kimberly Pence
Kimberly Pence, City Secretary
City of Corinth, Texas

WORKSHOP BUSINESS ITEM 2.

City Council Regular and Workshop Session

Meeting Date: 08/21/2018
Title: Annual Budget Workshop
Submitted For: Lee Ann Bunselmeyer, Director
Submitted By: Lee Ann Bunselmeyer, Director
City Manager Review: Bob Hart, City Manager

AGENDA ITEM

Receive a report, hold a discussion, and provide staff direction on the Fiscal Year 2018-2019 Annual Program of Services and Capital Improvement Program.

AGENDA ITEM SUMMARY/BACKGROUND

The City Charter, Section 9.02, requires that the City Manager be responsible for submitting an annual budget not later than sixty (60) days prior to the first day of the new fiscal year. In compliance with the Charter requirement, the Fiscal Year 2018-2019 budget was submitted to the Council by July 31, 2018 and can also be found on the City's website. This budget workshop is one of several for Council to deliberate on the Fiscal 2018-2019 annual budget and to provide staff direction.

The City's budget development procedures are in conformance with State Law outlined in the Truth in Taxation process. The complete budget timeline is provided below.

Meeting Date	Budget Agenda Item
July 31	Publication of the Proposed Annual Program of Services (Budget)
August 2	Council Workshop - Budget Overview
August 9	Council Workshop- Discuss Governmental Funds Council vote on Published tax rate and to set the public hearing dates
August 16	Council Workshop- Discuss Proprietary Funds
August 21	Council Workshop on the Budget Approve Crime Control & Prevention District Budget First Public Hearing on the Tax Rate
September 6	Council Workshop on the Budget Second Public Hearing on the Tax Rate Public Hearing on the Annual Budget
September 20	Adoption of the Annual Program of Services (Budget) Adoption of the Tax Rates and Tax Rolls

RECOMMENDATION

CONSENT ITEM 1.

City Council Regular and Workshop Session

Meeting Date: 08/21/2018

Title: Approve Crime Control & Prevention District Budget

Submitted For: Debra Walthall, Chief

Submitted By: Lee Ann Bunselmeyer,
Director

Finance Review: N/A

Legal Review: Yes

City Manager Review: Bob Hart, City Manager

AGENDA ITEM

Consider and act on the fiscal year 2018-2019 Proposed Budget for the City of Corinth Crime Control and Prevention District.

AGENDA ITEM SUMMARY/BACKGROUND

The Texas Local Government Code Sections 363.204 and 363.205 prescribe procedures for adoption of the crime control budget. Texas Local Government Code 363.204(f) permits the Board to develop and adopt procedures for adopting a budget different from the procedures as outlined in the statute. In 2009, the Board adopted an order establishing the following procedures.

- a) Board shall hold a public hearing on the proposed budget for the District. Any resident of the district is entitled to be present and participate in the hearing.
- b) Board shall publish a notice of the public hearing in a newspaper with general circulation in the district not later than the fifth (5th) day before the date of the hearing.
- c) The proposed budget shall be made available in the Office of the City Secretary for public inspection at least five (5) days prior to the public hearing
- d) After the public hearing, the Board may make any changes in the proposed budget that in its judgment, is in the interest of the taxpayers of the District. The Board may adopt the budget immediately following the public hearing or at any time within ten (10) days following the public hearing.
- e) The Secretary of the Board shall submit the adopted budget to the City Council of the City of Corinth not later than the 10th day after the date the budget is adopted.

Expenditures for the proposed 2018-2019 budget includes wages and benefits for two (2) sworn police officer positions (\$168,235), funding for the Enterprise vehicle replacement program (\$167,549). One-time new program expenditures include \$17,500 to purchase and implement Active Shooter Response gear for each patrol unit. The gear will consist of a tactical plate carrier with ballistic plates and one ballistic Kevlar helmet.

The ending fund balance is estimated at \$267,333 for the 2018-2019 fiscal year.

RECOMMENDATION

Staff recommends approval of the FY 2018-2019 Crime Control and Prevention Annual Budget.

Attachments

Crime Control Budget

CRIME CONTROL & PREVENTION SALES TAX FUND

Accomplishments for FY 2017-18

- ✓ Utilized funding to complete vehicle fleet transition.
- ✓ Purchased thermal imaging unit for patrol.
- ✓ Completed body worn camera transition.

Goals & Objectives for FY 2018-19

- ✓ Re-initiate transition of police personnel to general fund.
- ✓ Continue contributions to the vehicle replacement program.

New Program Funding

The FY 2018-19 Budget includes new program funding of \$17,500 for the following:

- ✓ Purchase and implement Active Shooter Response gear for each patrol unit. The gear will consist of a tactical plate carrier with ballistic plates and one ballistic Kevlar helmet.
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The Corinth Police Department is committed to excellence in service through innovative and progressive policing methods. We value the trust of our citizens and are committed to carrying out our duties with honor, integrity and pride. Through partnerships and collaborative efforts we will strive to enhance the safety and security in our community.

CRIME CONTROL & PREVENTION SALES TAX FUND

DESCRIPTION

The Corinth Crime Control & Prevention tax is a special tax levied for crime control and prevention that allows the City to provide the citizens with professional and efficient police services. The Crime Control & Prevention District Fund was established on January 1, 2005. A special election was held on September 11, 2004 for the purpose of adopting a .25% local sales and use tax for crime control & prevention. An election on May 10, 2014 reauthorized the dedicated sales tax for another five years.

RESOURCE SUMMARY	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 REQUESTED	2018-19 PACKAGES	2018-19 BUDGET
Sales Tax	\$ 346,090	\$ 327,424	\$ 360,166	\$ 378,175	\$ -	\$ 378,175
Investment Income	-	-	-	-	-	-
Interest Income	2,034	1,000	2,600	1,500	-	1,500
Miscellaneous	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
TOTAL REVENUES	348,124	\$ 328,424	\$ 362,766	\$ 379,675	\$ -	\$ 379,675
Use of Fund Balance	-	-	-	-	-	-
TOTAL RESOURCES	\$ 348,124	\$ 328,424	\$ 362,766	\$ 379,675	\$ -	\$ 379,675

EXPENDITURE SUMMARY	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 REQUESTED	2018-19 PACKAGES	2018-19 BUDGET
Wages & Benefits	\$ 159,864	\$ 171,457	\$ 171,457	\$ 168,235	\$ -	\$ 168,235
Professional Fees	-	-	-	-	-	-
Maint. & Operations	-	-	-	-	-	-
Supplies	4,029	-	-	-	-	-
Utilities/Comm.	-	-	-	-	-	-
Vehicle & Fuel	-	-	-	-	-	-
Training	-	-	-	-	-	-
Capital Outlay	80,138	30,389	30,389	-	17,500	17,500
Capital Lease	-	110,567	58,776	167,549	-	167,549
Transfers	24,730	-	-	-	-	-
TOTAL EXPENDITURES	\$ 268,761	\$ 312,413	\$ 260,622	\$ 335,784	\$ 17,500	\$ 353,284

PROJECTED FUND BALANCE REVIEW	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 REQUESTED	2018-19 PACKAGES	2018-19 BUDGET
Beginning Fund Balance	\$ 251,535	\$ 330,897	\$ 330,897	\$ 433,041	\$ -	\$ 433,041
Net Income	79,362	16,011	102,144	43,891	-	26,391
ENDING FUND BALANCE	330,897	\$ 346,908	\$ 433,041	\$ 476,932	\$ -	\$ 459,432

FTE (Full-Time Equivalents)	2016-17 ACTUAL	2017-18 BUDGET	2017-18 ESTIMATE	2018-19 REQUESTED	2018-19 CHANGES	2018-19 BUDGET
Sworn/Civil Service	2.00	2.00	2.00	2.00	-	2.00
TOTAL	2.00	2.00	2.00	2.00	-	2.00

NEW PROGRAM FUNDING

The FY 2018-19 budget includes \$17,500 for an Active Shooter equipment, and \$167,549 for Enterprise lease payments.

City Council Regular and Workshop Session

Meeting Date: 08/21/2018
Title: First Public Hearing on Tax Rate
Submitted For: Lee Ann Bunselmeyer, Director
Submitted By: Lee Ann Bunselmeyer, Director
Finance Review: N/A **Legal Review:** Yes
City Manager Review: Bob Hart, City Manager

AGENDA ITEM

Hold a public hearing on a proposal to consider a tax rate, which will exceed the lower of the rollback rate or the effective tax rate and will increase total tax revenues from properties on the tax roll in the preceding tax year by 9.17 percent.

AGENDA ITEM SUMMARY/BACKGROUND

According to Property Tax Code Section 26.05(d), the City is required to hold two public hearings on the proposed tax increase if the City Council is proposing a rate that exceeds the lower of the rollback rate or the effective rate. Additional requirements include publishing a quarter-page notice informing the public of the proposed tax rate, preceding year tax rate, effective & rollback tax rate, formula for estimated tax amount, and the date, time, and location of the two required public hearings. The *Notice of 2018 Tax Year Proposed Property Tax Rate* for the City of Corinth was published in the Denton Record Chronicle on Tuesday, August 14, 2018, as required by the Texas Property Tax Code timetables.

The publication notices were calculated based on the highest possible rate the City Council may consider. The City Council may adopt any rate below the published tax rate.

On August 9, 2018, the City Council voted to publish a FY2018-2019 tax rate of \$.53000 that they will consider approving on September 20, 2018. This represents a \$.00686 tax reduction from the FY2017-2018 tax rate of \$.53686.

RECOMMENDATION

Please Read the statement below prior to opening the Public Hearing:

This is the first of two public hearings to discuss the FY 2018-2019 proposed tax rate of \$.53000 that represents a \$.00686 tax decrease from the FY 2017-2018 tax rate of \$.53686. The second Public Hearing will be held on September 6, 2018, at 7:00 p.m., at the Corinth Municipal Council Chambers, located at 3300 Corinth Parkway, Corinth, Texas.

The City Council will vote on both the FY 2018-2019 Proposed Budget and the proposed tax rate at a meeting scheduled on September 20, 2018, at 7:00 p.m., located at the Corinth Municipal Council Chambers at 3300 Corinth Parkway, Corinth, Texas.

Once the Public Hearing is opened, the public is encouraged to express their views.
